

Zone Assets for your 2020 Events

The following assets are available on request:

Equipment Trailers

- Whitsunday-based equipment trailer - normally available to clubs from Airlie Beach to Canoe Point
- Townsville-based equipment trailer - normally available to clubs from Townsville to Port Douglas

Inflatables

- Mackay-based RIB - typically available to clubs in south and centre of the zone
- Townsville-based IRB - typically available to clubs in centre and north of the zone

GPS Trackers

- Cairns-based GPS trackers. There are 100 in total, but these can be easily divided into a set of 40 and another of 60 to suit event size.

The following expectations go with the loan of these items:

- **Reasonable care** - clubs will be asked to repair, replace, or pay for repair or replacement of any loss of, or unreasonable damage to borrowed equipment.
- **Checking-in and checking-out of assets** - Please ensure that what you receive, and pass on, reconciles with the check list. Handover checklists will be provided to you to assist this process. Ideally, your check-in should be done jointly with the prior holder's check-out and your check-out should be done with the receivers check-in. Once your part of the handover is finalised, please send a copy to the NQ Zone Equipment Officer (nqzequipment@gmail.com) at your first convenience.
- **Liaison with the prior holders of the assets to arrange transport to your event** - Arranging the towing of equipment trailers, IRBs and transport of GPS trackers to your event is primarily your club's responsibility.
- **Storage** - You may need to store these items before and/or after your event to fit in with transport arrangements.

If you would like to request any of the above, then please submit the following Zone Asset Request Form to the NQ Zone Equipment Officer (nqzequipment@gmail.com)



Zone Asset Request Form (ZARF)

Please submit as early as possible prior to proposed event

Club:
Name of club contact:
Contact details: (ph) (email)
Date(s) of event(s):

Assets (mark box to indicate any asset request)	
<ul style="list-style-type: none"> Whitsunday-based equipment trailer - normally available to clubs from Airlie Beach to Canoe Point 	<input type="checkbox"/>
<ul style="list-style-type: none"> Townsville-based equipment trailer - normally available to clubs from Townsville to Port Douglas 	<input type="checkbox"/>
<ul style="list-style-type: none"> Mackay-based RIB - typically available to clubs in south and centre of the zone 	<input type="checkbox"/>
<ul style="list-style-type: none"> Townsville-based IRB - typically available to clubs in centre and north of the zone 	<input type="checkbox"/>
<ul style="list-style-type: none"> Cairns-based GPS trackers. There are 100 in total, but these can be easily divided into a set of 40 and another of 60 to suit event size. 	<input type="checkbox"/>

Note: The GPS Trackers are to be handled carefully and returned to the NQ Zone Equipment Officer or Nora Pennefather - please do not leave them in the NQ Zone equipment trailers

REMEMBER Your Club is responsible for the arrangement of towing to your Event. Towing will be reimbursed by NQ Zone following receipt of an **NQ Zone Reimbursement – Towing** form. These and equipment checklists will be forwarded by the NQ Zone Equipment Officer

On completion – please return to NQ Zone Equipment Officer
 – nqzequipment@gmail.com